

MINUTES OF THE SELECT BOARD MEETING
MONDAY, JULY 24, 2017 – 7PM

1.Attendance:

Present: Chairman William Stewart, Selectman Thomas Maher, Selectman Damon Frampton, Secretary Pamela Cullen

Guests: Jim Cerny, Andy Schulte, Peter Hunt, Beth Barnhorst, Christiane McAllister

Chairman Stewart called the meeting of July 24, 2017 to order at 7pm with the following agenda items.

2.Minutes:

The Board reviewed the minutes that needed to be approved: June 5, 13, 19 and July 10.

Selectman Maher made a motion to accept all four sets of previous minutes as amended or edited. Selectman Frampton seconded the motion.

Motion carried.

3.Public Questions and Answers:

Chairman Stewart asked for public Questions and Answers.

There being no “questions or answers”, Chairman Stewart moved to Items.

4.Items:

a. Letter received by Select Board from resident Peter Hunt.

Resident Peter Hunt, 14 Pit Lane, sent a letter to the Select Board on July 20 regarding tree cutting. Hunt came to speak about his concerns about clear cutting of trees on the island. He then explained the reasoning behind writing this letter and the recent episode with a property owner about tree cutting this past week. Hunt talked about some previous areas of building in the town that had done some clear cutting, and that people in town were really upset about this situation.

Hunt gave a brief history of when he moved to town and said that since becoming a resident, he cares a lot about the town. He said he would be presenting his concerns to the Planning Board as well. He then talked about possibly finding someone or forming a citizen’s group with the same concerns. His asked if the Board would be willing to hear from a citizen’s group if one should be formed about concerns or proposals of having tighter controls over the resources of the island. Hunt said that other towns have sent out a citizen survey to get a feel for this subject. Selectman Maher felt the Conservation Commission might be the venue of where to start.

Hunt explained what surprised him about buying a house on the island, and for property not being near wetlands, that owners can pretty much do as they wish with the property. Hunt was also very surprised that the Conservation Board was just an advisory board.

Resident Beth Barnhorst, 14 Pit Lane, explained that she is a member on the Conservation Commission and has some concerns as well, including to try to protect the character of the town and the need for stricture ordinances. Chairman Stewart said he had a conversation with

Conservation Commission Chairwoman Lynn McCarthy about some of these items and thinks they are the appropriate board to begin discussing any zoning ordinance changes on this topic. Stewart suggested to work in conjunction with both Conservation and Planning Board. Jim Cerny said that the NH RSA's say that the town can appoint a tree warden. Chairman Stewart thanked Hunt for his letter.

b. Signs for the Common

Beth Barnhorst said that she is speaking on behalf of the Conservation Commission, and that they have come up with some campaigning ideas to education the community that pertains to the health and water of the island.

Barnhorst said that the major pollutant for water would be septic, waste water, fertilizer, and animal waste. The Board came up with a campaign idea to put articles in the town magazine Islander and town newspaper Island Items regarding some of these issues. She explained they came up with animal waste education signs and asked if they could be posted them on the front gate at the common and at the Ocean Road side. The signs are needed to help educate the public. Selectman Maher said he would be more than happy to have the signs posted to the public. Chairman Stewart said to give the signs to Steve Tabbutt for posting. Secretary Cullen will publish pictures of the signs in Island Items along with some education material. Chairman Stewart made other suggestions as to where to post the signs.

5. Follow up items:

a. Abatement for 76 Ducks Head.

Secretary Cullen reported that Wilbur's letter has been submitted to Avitar Associates for their review. Cullen said that she had sent Chad Roberge of Avitar Associates an email this morning to inquire of the status of a response but had not heard back.

ACTION ITEM FOR AGENDA

b. Congregation Church Letter

Chairman Stewart responded back from a letter written by Church Trustee Clarke Chandler, and the letter is available for the Board to read.

See attachment.

c. Common profit/nonprofit requests

Selectman Frampton had given out information regarding the deed to the other board members for their review. Chairman Stewart initial take is that there is no reference to profits but that the deed stipulation is that the Common is used either for a park use or recreational use with a fairly broad definition of recreational. The Chair said that it is up to the town who is permitted or not permitted to use the common.

Stewart said his first impression about requests for the Common, is that we should look at the quiet enjoyment of the park and does the use proposed impede upon other uses, create problems, and disruption for the staff in doing daily activities. If it clears these hurdles, then it something we can consider.

Selectman Frampton said that he spoke to both Steve Tabbutt and Ben Jankowski about this requested use and that they have no issues and would be flexible with pre-opening the park.

Frampton said that we should be restrictive allocating specific dates, and a certain area for use. Selectman Maher agreed and if Steve Tabbutt or Ben Jankowski don't have a problem with it then we should proceed. Stewart said another consideration is multiple entities that want to use the common, and how do you pick and choose. Selectman Frampton said the Ben Jankowski was going to have a permit fee associated with the request. Chairman Stewart said he was in favor of the idea and should right out a policy to include times, areas, and fee structure. Selectman Maher said that this should include if seasonal. The Board concluded to have policies and fee structure put together in a package. Selectman Frampton said he will get together in Ben Jankowski to write something up. Selectman Maher also offered to help write up the policy.
Action item with a follow up.

d. Recreation Building Camera Surveillance

Chairman Stewart gave a brief history of the problems plaguing the recreation building with doors being left open and use without authorization. The Board initially suggested signage posted at the rec building. Chairman Stewart said he sent an email to Ben Jankowski and Steve Tabbutt with contents for the signage for posting and the signs have been posted. The initial cost that was quoted the town for a surveillance camera was \$300 but that the quote did not include installation. The staff at the park will do the installation. Pam Cullen reported that the code to enter the Macomber room has now been changed and will change every two weeks.

FOLLOW UP ITEM

e. Fire boat demo August or September

Selectman Maher said he reached out to Fire Chief David Blanding about a fire boat demo in August and September. Maher said that the town would like some lead time so that this demo can be announced to the residents. Chief Blanding will get back in touch regarding a date.

FOLLOW UP ITEM

f. Letter of appreciation/Fire Department

Selectman Maher said he has reached out to Fire Chief Blanding about names and the chief will get back in touch.

FOLLOW UP ITEM

g. Fire Panel/Town hall

Selectman Maher said he expected the fire panel to be put in this week and parts have been ordered. Maher talked about the other town monitoring, inspections on heat sensors, and fire extinguishers and could the town possibly save money, and that he is putting together what we are currently spending. The town has multiple vendors and knowing what we spend will help to compare costs if we choose to move to this other firm.

FOLLOW UP ITEM

h. HDC/CLG application process

Chairman Stewart gave a brief history of the CLG and the needed a signature from the Select Board Chair and signed moving along. Selectman Maher said that this opens up the town to

possibly obtain grants, and will help to maintain a solid inventory of buildings in the town. Jim Cerny explained about the 1693/1993 booklet that was produced for the Tercentennial celebration which has many of the historical homes documented.

i. Contracts:

Municipal work zone agreement with state bridge project

Chairman Stewart talked about this draft to the town from NHDOT about the maintenance work of the two bridges for next summer. Stewart reviewed the content of the contract. Selectman Frampton asked about some of the concerns the board raised at the last meeting. NHDOT's email addressed some of the concerns from John Stewart. The Board would like to see their plan before signing.

FOLLOW UP ITEM

Dowling Contract for the Historic Society Building/HVAC contract

Chairman Stewart said it was basically the same contract from previous years. Jim Cerny gave some past history of this maintenance contract. The Board had no concerns, and the Chair will sign the contract.

Winter and Inclement Weather Policy

Chairman Stewart made some edits to the policy. Selectman Maher made a motion to accept the policy with edits and with Selectman Frampton's change regarding plowing of the school. Selectman Frampton seconded the motion. Motion carried.

6. New business

Letter from Independent contractor Carol Souriolle

Chairman Stewart said that he has a written request from Carol Souriolle for a change of hourly rate from \$16.50 to \$ 17.50 for cleaning services of the town. The Board approved the increase rate effective August 1st.

Modification to the employee handbook

Chairman Stewart talked about the recent discussions at employee meeting around vacation time and how it will affect long standing employees and looking to make a modification. Stewart read from page 17 regarding how long-term employees will receive their vacation time. The Board may need to do some minor wordsmithing before finalization.

7. Committee reports:

Chairman Stewart said he asked for the Police Department's committee reports. Chief White left reports for the Board from May 1 to June 31. Stewart then gave a brief synopsis of the statistics. Another report presented by the police was information from the speed sign and individual street stats.

See attached paperwork.

Selectman Maher announced that Historic District Commission discussed being a Certified Local Government at their last meeting. Chairman Stewart has signed a letter of request to NH State Historic Preservation Office

Selectman Frampton asked how the sewer was coming along so he could report back to the Water and Sewer Commission, and when are the new pumps going to be installed. Chairman Stewart said that given the current situation it will be late October or early November. Chairman Stewart explained the problems of the delay with regulations from NHDES.

Selectman Maher made a motion to adjourn the meeting. Selectman Frampton seconded the motion. Motion carried. The meeting adjourned at 8:17pm.